

**Town of Tiverton**  
**Economic Development Commission**  
**343 Highland Road, Tiverton, RI 02878**

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## **Meeting Minutes**

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Organization: Economic Development Commission

Date and Time: December 11, 2014 @ 6:00pm

Location: Tiverton Town Hall  
343 Highland Road  
Tiverton RI 02878

Meeting was called to order at 6:00pm by Chairman Scott Humphrey  
Members present were Jon Cottrell, Melissa Hutchinson, Scott Humphrey and Susan Gill.

**Item #1:** A motion by Scott Humphrey, seconded by Susan Gill was made to approve the November minutes (including a change on *wastewater*. Jon Cottrell asked that language be changed from “Bay Street residents does want sewers on Bay Street to Bay Street residents want to know who will pay for the contamination cleanup prior to the project commencement.) as amended. Unanimous approval to accept.

**Item #2:** Town meeting updates:

- a. Harbor Commission: Susan will step off the commission. Jon Cottrell will attend.
- b. Planning Board: Susan reports
  - a. Sakonnet Outfitter’s license will be approved once the structure (building) has been built.
  - b. The next public hearing on the December 18<sup>th</sup> to review the revised Tiverton Glen master plan and Comprehensive Plan changes. Independent fiscal impact study will also be discussed.
- c. Town Council: Susan Reports
  - a. Discussion on bring your own bottle (BYOB) ordinance has legs. The topic was introduced by Chief Blakey.
  - b. Road Map RI was discussed with a member of the public concerned primarily on the private property rights potentially being exploited.
  - c. Judson Street property was sold for \$66,000.
  - d. There is an opening on the Budget Committee
  - e. Renee Jones has been interviewed as a candidate for the EDC.
  - f. Brett Pelletier and Joe Sousa, both councilmen will attend the EDC meeting as liaisons.
- d. Wastewater: Jon reports.
  - a. At the moment interim coordinator initiatives are moving forward with the sewer project start date scheduled for the fall of 2015.
- e. Zoning: Melissa reports:
  - a. Three Ducks request for special permit allowing LED road front signage was denied.
  - b. The Meeting House at Four Corners applied for both zoning variance and special use permit to comply with events and parking which is not allowed.
  - c. Zoning/Planning/Council and Administrator will hold a public meeting on Monday December 15, subject; land use.

**Item #3** Program of Work: Susan Gill has put forward the 2014-15 program of work. A discussion ensued on steps to accomplish the work.

**Item #4** Comprehensive Plan Action Committee (CPAC): Scott reports little movement has been seen since the loss of the planner who was the central organizer of CPAC. The Administrator opined earlier that the new Planner will pick up where CPAC left off. This will be sometime late January.

**Item #5** Addressing the Town Council: Scott will address the Council in January with the EDC program of work.

**Item #6** EDC Facebook / Website: Melissa reports

- a. EDC agendas and minutes will be posted on the site or a link to the State website will be available.
- b. Discussion by the group on how to post for lease and for sale commercial property on the website.

**Item #7** Tiverton Crossing: with discussion the group will move forward with a letter of support for the concept of economic development of the property. Scott will draft a letter for the Commission's review and comments. Sisan is not participating in the discussion as she is also a member of the Planning Board.

**Item #8** 2015-16 Budget / Marketing. The group mapped out a solid budget based on a calendar of events. Scott is charged with putting the events and associated expenses in a workable document. Postage \$ 600 for three mailing, Brochures \$3000, Events \$4000 for three, Website \$200, Supplies \$500 for total of \$8300. Scott made a motion, seconded by Jon Cottrell to submit this budget to the administrator that also includes a brochure on Fogland Beach. The vote was unanimous.

**Item #9** Tiverton Business Collaborative; Scott reports the organization will fold shortly.

**Item #10** next Meeting Scheduled for January 8<sup>th</sup>, 2015 343 Highland road Tiverton RI

**New Business:** Councilman Souza brought attention to the Site Ready Material composting efforts. He defends the business want to continue composting. Councilman Sousa believes this business could ease Tiverton's current need for waste removal and reduce transportation to the Johnston landfill. Scott Humphrey asked if they had considered the Business Park as a better suited area.

Scott Humphrey made a motion to adjourn seconded by Jon Cottrell, Melissa Hutchinson and Susan Gill approved. The meeting adjourned at 8pm.



Submitted by Scott Humphrey  
December 13, 2014